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**BOARD OF TRUSTEES  
REGULAR MEETING  
AGENDA  
December 10, 2018**

**5:30 p.m.**

**I. CALL TO ORDER**

Library – Fallbrook High School  
2400 South Stage Coach Lane, Fallbrook, CA 92028

**II. OATH OR AFFIRMATION FOR NEWLY ELECTED TRUSTEES**

- A. Trustee Elana Sterling
- B. Trustee Diane Summers
- C. Trustee Lita Tabish

**III. ANNOUNCE CLOSED SESSION AGENDA**

- A. Conference with Legal Counsel-Anticipated Litigation (Government Code Section §54956.9, subd.(d)(2))
- B. Public Employment (Government Code Section 54957)  
Title: Interim Superintendent, Superintendent

**IV. Opportunity for members of the public to address the Board on any item described in this agenda for the closed session (opportunity will be granted later for open session items) – Government Code Section 54954.3**

**V. ADJOURN TO CLOSED SESSION**

Room 227 – Fallbrook High School  
2400 South Stage Coach Lane, Fallbrook, CA 92028

**VI. RECONVENE TO OPEN SESSION (6:30 p.m.)**

- A. Flag Salute
- B. Roll Call

BOARD OF TRUSTEES

Lee De Meo \_\_\_\_\_  
Sharon Koehler \_\_\_\_\_  
Elana Sterling \_\_\_\_\_  
Diane Summers \_\_\_\_\_  
Lita Tabish \_\_\_\_\_

STUDENT BOARD REPRESENTATIVES

Kassidy Ewig \_\_\_\_\_  
Martha Vaca \_\_\_\_\_

ASSISTANT SUPERINTENDENT

Dr. Jose Iniguez \_\_\_\_\_

**ANNOUNCEMENT: All open sessions of the Board of Trustees are recorded and streamed in real time at [www.fuhsd.net](http://www.fuhsd.net).**

**VII. REPORT FROM CLOSED SESSION**

- A. Conference with Legal Counsel-Anticipated Litigation (Government Code Section §54956.9, subd.(d)(2))
- B. Public Employment (Government Code Section 54957)  
Title: Interim Superintendent, Superintendent

**VIII. ORGANIZATIONAL MEETING**

**A. ACTION: ELECTION OF BOARD PRESIDENT**

The Vice President will preside over the nomination and election of the President of the Board of Trustees.

Nomination: \_\_\_\_\_  
Seconded by: \_\_\_\_\_

**Student Board Representatives:**

Ewig \_\_\_\_\_ Vaca \_\_\_\_\_

**Board Members**

De Meo \_\_\_\_\_ Koehler \_\_\_\_\_ Sterling \_\_\_\_\_ Summers \_\_\_\_\_ Tabish \_\_\_\_\_

**B. ACTION: ELECTION OF BOARD VICE PRESIDENT**

The Board President will preside over the nomination and election of the Vice President of the Board of Trustees.

Moved by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_

**Student Board Representatives:**

Ewig \_\_\_\_\_ Vaca \_\_\_\_\_

**Board Members**

De Meo \_\_\_\_\_ Koehler \_\_\_\_\_ Sterling \_\_\_\_\_ Summers \_\_\_\_\_ Tabish \_\_\_\_\_

**C. ACTION: ELECTION OF BOARD CLERK**

The Board President will preside over the nomination and election of the Clerk of the Board of Trustees.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Student Board Representatives:**

Ewig \_\_\_\_\_ Vaca \_\_\_\_\_

**Board Members**

De Meo \_\_\_\_\_ Koehler \_\_\_\_\_ Sterling \_\_\_\_\_ Summers \_\_\_\_\_ Tabish \_\_\_\_\_

**D. ACTION: APPOINTMENT OF BOARD SECRETARY**

The Board will consider appointing a Board Secretary

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Student Board Representatives:**

Ewig \_\_\_\_\_ Vaca \_\_\_\_\_

**Board Members**

De Meo \_\_\_\_\_ Koehler \_\_\_\_\_ Sterling \_\_\_\_\_ Summers \_\_\_\_\_ Tabish \_\_\_\_\_

**E. ACTION: ADOPTION OF BOARD MEETING CALENDAR**

That the Board adopt the Board Meeting Calendar for July 2019 through June 2020

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Student Board Representatives:**

Ewig \_\_\_\_\_ Vaca \_\_\_\_\_

**Board Members**

De Meo \_\_\_\_\_ Koehler \_\_\_\_\_ Sterling \_\_\_\_\_ Summers \_\_\_\_\_ Tabish \_\_\_\_\_

**IX. ADOPT AGENDA**

That the Board adopts the Agenda for the Regular Meeting of December 10, 2018

Additions \_\_\_\_\_ Deletions \_\_\_\_\_ Corrections \_\_\_\_\_

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Student Board Representatives:**

Ewig \_\_\_\_\_ Vaca \_\_\_\_\_

**Board Members**

De Meo \_\_\_\_\_ Koehler \_\_\_\_\_ Sterling \_\_\_\_\_ Summers \_\_\_\_\_ Tabish \_\_\_\_\_

**X. PRESENTATION**

- A. Performance: The Fallbrook Union High School Madrigals and Warrior Band will perform holiday selections.

**XI. COMMUNICATIONS AND REPORTS**

- A. Report from Student Representatives
- B. Reports from Board Members
- C. Reports from Principals
- D. Report from Staff

**XII. ITEMS FROM THE FLOOR**

Members of the audience who wish to distribute written information to the Board must give materials to the Board Secretary prior to the beginning of the meeting.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board during the Board's consideration of the item. (Education Code 35145.5, Government Code 54954.3)

At the time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)

Whenever a member of the public initiates specific complaints or charges against an employee, the Board president shall inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint using the appropriate district complaint procedure.

The above are excerpts from [Board Bylaw 9323](#) – Meeting Conduct.

**XIII. PUBLIC HEARING**

Subject:

Conduct a public hearing as part of the Board's conversion to by-trustee area elections as required by Elections Code section 10010. The public hearing will begin with a presentation on the California Voting Rights Act ("CVRA") from Dannis Woliver Kelley, after which the public is

asked to provide input regarding drawing of potential trustee area boundaries before review of proposed boundary maps.

Rationale:

Board members are currently elected in “at-large” elections, where each member is elected by voters throughout the District. The CVRA prohibits the use of “at-large” elections in certain circumstances. “By-trustee-area” elections, in which members are elected by voters in geographical subdivisions of the jurisdiction, are immune from challenge under the CVRA. Thus, in light of the CVRA, many school district and local agencies have transitioned from at-large to by-trustee area elections to avoid the cost associated with CVRA litigation.

At the November 5, 2018 Board meeting, the Board approved Resolution 07-1819 indicating its intent to transition from at-large to by-trustee area elections by November 2020. On November 26, 2018, the Board held its first public hearing in the process of transitioning from at-large to by-trustee area elections. Tonight, the Board is holding its second public hearing prior to the development of any draft trustee area boundary maps.

Recommended Action:

Hold a second public hearing during which the public is invited to provide input regarding the composition of the boundary maps in accordance with Elections Code section 10010.

#### **XIV. ACTION**

**1. ACTION: Approval of Minutes**

That the Board approve the minutes of the November 26, 2018 Regular Board meeting as presented.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Student Board Representatives:**

Ewig \_\_\_\_\_ Vaca \_\_\_\_\_

**Board Members**

De Meo \_\_\_\_\_ Koehler \_\_\_\_\_ Sterling \_\_\_\_\_ Summers \_\_\_\_\_ Tabish \_\_\_\_\_

#### **BUSINESS SESSION**

**A. SUPERINTENDENT/HUMAN RESOURCES**

**2. ACTION: Instructional Calendars for the 2019-20 and 2020-21 School Years**

That the Board approve the Instructional Calendars for the 2019-20 and the 2020-21 school years, as presented.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Student Board Representatives:**

Ewig \_\_\_\_\_ Vaca \_\_\_\_\_

**Board Members**

De Meo \_\_\_\_\_ Koehler \_\_\_\_\_ Sterling \_\_\_\_\_ Summers \_\_\_\_\_ Tabish \_\_\_\_\_

**3. ACTION: Proposal for Demographic Services**

That the Board approve the entry into a contract for demographic services, as presented.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Student Board Representatives:**

Ewig \_\_\_\_\_ Vaca \_\_\_\_\_

**Board Members**

De Meo \_\_\_\_\_ Koehler \_\_\_\_\_ Sterling \_\_\_\_\_ Summers \_\_\_\_\_ Tabish \_\_\_\_\_

**B. BUSINESS SERVICES**

**4. PRESENTATION:** The Board will hear a presentation from the auditor.

**ACTION: Audit Report for Fiscal Year 2017-18**

That the Board approve the Audit Report for the Fiscal Year 2017-18, as presented.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Student Board Representatives:**

Ewig \_\_\_\_\_ Vaca \_\_\_\_\_

**Board Members**

De Meo \_\_\_\_\_ Koehler \_\_\_\_\_ Sterling \_\_\_\_\_ Summers \_\_\_\_\_ Tabish \_\_\_\_\_

**5. PRESENTATION:** The Board will hear a presentation from Ms. Mefford.

**ACTION: First Interim Financial Report Fiscal Year 2018-2019**

That the Board approve the First Interim Financial Report for Fiscal Year 2018-19, as presented.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Student Board Representatives:**

Ewig \_\_\_\_\_ Vaca \_\_\_\_\_

**Board Members**

De Meo \_\_\_\_\_ Koehler \_\_\_\_\_ Sterling \_\_\_\_\_ Summers \_\_\_\_\_ Tabish \_\_\_\_\_

**6. Action: Resolution No. 08-1819: Renewal of the California Uniform Public Construction Cost Accounting Procedures (CUPCCA)**

That the Board approve Resolution No. 08-1819: Renewal of the California Uniform Public Construction Cost Accounting Procedures, as presented.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Student Board Representatives:**

Ewig \_\_\_\_\_ Vaca \_\_\_\_\_

**Board Members**

De Meo \_\_\_\_\_ Koehler \_\_\_\_\_ Sterling \_\_\_\_\_ Summers \_\_\_\_\_ Tabish \_\_\_\_\_

1819 C.H.

**7. ACTION: Resolution No. 09-1718: Adopting Annual and Five-Year Developer Fee Report and Adopting the Findings Contained in the Annual and Five-Year Developer Fee Report**

That the Board approve the Annual and Five-Year Developer Fee Report and Resolution No. 09-1819 adopting the findings contained on the Annual and Five-Year Developer Fee Report, as presented.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Student Board Representatives:**

Ewig \_\_\_\_\_ Vaca \_\_\_\_\_

**Board Members**

De Meo \_\_\_\_\_ Koehler \_\_\_\_\_ Sterling \_\_\_\_\_ Summers \_\_\_\_\_ Tabish \_\_\_\_\_

**8. ACTION: Revise Annual Resolutions and SDCOE Signatories**

That the Board approve the revisions to the Annual Resolutions and SDCOE Signatories, as presented.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Student Board Representatives:**

Ewig \_\_\_\_\_ Vaca \_\_\_\_\_

**Board Members**

De Meo \_\_\_\_\_ Koehler \_\_\_\_\_ Sterling \_\_\_\_\_ Summers \_\_\_\_\_ Tabish \_\_\_\_\_

**C. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one action. There is usually no discussion of these items prior to the time of the Board of Trustees votes on the motion unless members of the Board request specific items to be discussed or deleted from the Consent Agenda.

**9. ACTION: Approval of Consent Agenda**

That the Board approve, as presented, the Consent Agenda

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Student Board Representatives:**

Ewig \_\_\_\_\_ Heath \_\_\_\_\_

**Board Members**

De Meo \_\_\_\_\_ Koehler \_\_\_\_\_ Sterling \_\_\_\_\_ Summers \_\_\_\_\_ Tabish \_\_\_\_\_

**CONSENT AGENDA ITEMS****10. Personnel Report**

That the Board approve the Personnel Action Report as presented.

**11. Gifts and Donations: Second Quarter**

That the Board approve the gifts and donations to the District in compliance with BP 3290 as presented.

**12. Travel Conference**

That the Board approve the travel conference for the International Baccalaureate 2019 Professional Development Workshop as presented.

**13. Monthly Financial Transactions for November 2018**

That the Board approve the monthly financial transaction reports for November 2018 as presented.

**XV. ORGANIZATIONAL MATTERS**

This is the appropriate place in the agenda for members of the Board to direct the Superintendent to provide further information regarding items discussed at this meeting and/or request that new items of business be placed on future agendas.

**XVI. INFORMAL REVIEW OF GOVERNING TEAM'S PERFORMANCE**

The Board of Trustees has approved norms for the Governance Team and has agreed to informally review how well those norms were implemented. The norms are:

- |                                |                       |
|--------------------------------|-----------------------|
| *Be Respectful                 | *Be Willing to Listen |
| *Be Approachable               | *Be Prepared          |
| *Be Open-minded                | *Be Trustworthy       |
| *Be Communicative/No Surprises |                       |

**XVII. DATE AND TIME OF NEXT MEETING**

The next regular meeting of the Board of Trustees will be held Monday, January 14, 2019 at 5:30 p.m. in the Library at Fallbrook High School.

**XVIII. ADJOURNMENT**

There being no further business to come before the Board, the Regular meeting of December 10, 2018 was adjourned at \_\_\_\_\_ p.m. by \_\_\_\_\_.

In compliance with the Americans with Disability Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meetings of the District's Board of Trustees, or if you require English-Spanish translation services during the public meetings, please contact the office of the District Superintendent at (760) 723-6332, ext. 6497. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available the agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 2234 S. Stage Coach, Fallbrook, CA 92028; at our website,; or at the scheduled meeting. In addition, persons who would like a copy of any record related to an item on the agenda are encouraged to contact the office of the Superintendent by e-mailing <mailto:chatcher@fuhsd.net> or by telephoning (760) 723-6332, extension 6497.