

FALLBROOK UNION HIGH SCHOOL DISTRICT

Board of Trustees Regular Meeting

June 6, 2016

The Board of Trustees of the Fallbrook Union High School District met in Regular Session on Monday, June 6, 2016 in Room 201 at Fallbrook High School, 2400 South Stage Coach Lane, Fallbrook, California.

CALL TO ORDER The Regular Meeting was called to order by Mr. O'Donnell at 5:30 p.m.

ADJOURN TO CLOSED SESSION The Board adjourned to Closed Session at 5:30 p.m. in Room 207 at Fallbrook High School.

CLOSED SESSION AGENDA

- A. Re: Conference with Labor Negotiator (Government Code Section 54957.6)
- B. Re: Conference Legal Counsel – Pending Litigation
- C. Re: Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

CALL TO ORDER: OPEN SESSION Mr. O'Donnell called the regular meeting to order at 6:30 p.m.

Flag Salute Meghan Callagher, student guest, led the Pledge of Allegiance.

Roll Call

<u>Trustees</u>	<u>Superintendent</u>
James O'Donnell, President-Present	Hugo A. Pedroza, Ph.D.-Present
Lee De Meo, Vice President-Present	
Richard Goodlake, Clerk-Present	
Sharon Koehler-Present	<u>Camp Pendleton Representative</u>
Sherry Ludwig-Present	Carl B. Redding-Absent

REPORT FROM CLOSED SESSION

- A. RE: Conference with Labor Negotiators (Government Code Section 54957.6) – No action taken.
- B. RE: Conference Legal Counsel Pending Litigation – No action taken.
- C. RE: Public Employee Discipline/Dismissal/Release (Government Code Section 54957) – No action taken.

ADOPT AGENDA On a motion by Ms. Koehler, with a second by Ms. Ludwig, the Board adopted the Agenda for the regular meeting of June 6, 2016.

De Meo: Aye                      Goodlake: Aye                      Koehler: Aye  
Ludwig: Aye                      O'Donnell: Aye  
**CARRIED UNANIMOUSLY**

PUBLIC HEARINGS                      **A. Local Control and Accountability Plan (LCAP)**

Mr. O'Donnell called the Public Hearing for the review of the District's Local Control and Accountability Plan (LCAP) to order at 6:33 p.m. Let the record show that no public comments were received. Mr. O'Donnell closed the Public Hearing at 6:34 p.m.

**B. Education Protection Account (EPA)**

Mr. O'Donnell called the Public Hearing for the review of the District's Education Protection Account (EPA) to order at 6:35 p.m. Let the record that no public comments were received. Mr. O'Donnell closed Public Hearing at 6:36 p.m.

**C. District's Fiscal Year 2015-2016 Budget**

Mr. O'Donnell called the Public Hearing for the review of the District's Proposed Fiscal Year 2015-2016 Budget to order at 6:36 p.m. Let the record show that no public comments were received. Mr. O'Donnell closed the Public Hearing at 6:37 p.m.

PRESENTATIONS

ASSETs Presentation: Mr. Tony Morrow and Mr. Matt Eaton introduced the students in the ASSETs Robotics and Coding class. The students demonstrated and shared their experiences this year and the incredible things they learned and were able to build.

FELA EOY Presentation: Mr. Ricardo Leyva provided an end of year report and presented a PowerPoint with various information on the incredible FELA program with numbers of participants, pictures and a recap of the courses offered. This program has not only been very good for our students but also for many parents not only in our community but in the surrounding area. No other school has a program like this.

COMMUNICATION AND REPORTS

**A. Report from Camp Pendleton Representative:** No report.

**B. Report from Board Members:** Ms. Ludwig shared how incredible all the end of year events and graduations were. She was very pleased and enjoyed attending all the events.

Ms. Koehler shared that she also enjoyed all the events especially the Senior Scholarship Award Night where our students received over two million dollars in local scholarships. This community truly supports our students. Everything was top notch and beautiful. She was also able to attend the NCCSE Trustee Review Committee meeting and meet other Trustees from other districts in the consortium. Very interesting to learn and hear about all the things the consortium is doing to support our students in special education.

Mr. Goodlake – No report.

Mr. De Meo reminded everyone that tomorrow will be Election Day and how incredibly fortunate we are to have such an opportunity and freedom.

Mr. O'Donnell shared how today was the anniversary of D-Day and how the sacrifices of so many allow us to have such freedoms. He also concurred with how well done all the ceremonies were.

**D. Reports from Principals:**

Mr. Boone thanked everyone for the amazing support and how this has been an amazing and great first year. Great experiences!

Mrs. Marovich also thanked everyone for all their support. She is enjoying her last year as Principal and is looking forward to the challenges of her new position next year.

**E. Reports from Superintendent:** Dr. Pedroza expressed immense gratitude to the Board for all their help and support. It is so important for all of us to have that. The Board has truly supported our programs and we have the utmost respect for all. Our programs are focused and centered on our students. He also shared that he and Mr. Hatcher purchased lunch for the cafeteria staff as a thank you to them for all their hard work this year in improving student lunches. Mrs. Reynolds and her staff worked very hard all year and provided better options to our students. He publically thanked Mr. Waters for working so hard with his crews in the Facilities and Maintenance Dept. to make our campuses cleaner. We have faced some challenges this school year but we have never wavered in putting our students first.

ITEMS FROM THE FLOOR

None.

ACTION ITEMS:

APPROVAL OF MINUTES (1)

On a motion by Mr. Goodlake, with a second by Mr. De Meo, the Board approved the minutes of the May 23, 2016 regular meeting, as presented.

De Meo: Aye                      Goodlake: Aye                      Koehler: Aye  
Ludwig: Aye                      O'Donnell: Aye

**CARRIED UNANIMOUSLY**

Job Description Update: Secretary  
Special Education (A2)

On a motion by Mr. Goodlake, with a second by Ms. Koehler, the Board approved the revised job description and title for the Secretary, Special Education, as presented.

Dr. Pedroza explained these revisions line-up the job responsibilities and the new job duties.

De Meo: Aye                      Goodlake: Aye                      Koehler: Aye  
Ludwig: Aye                      O'Donnell: Aye

**CARRIED UNANIMOUSLY**

Approval of Revision: Job Description for Financial Clerk (A3)

On a motion by Ms. Koehler, with a second by Ms. Ludwig, the Board approved the revision of the position description for Financial Clerk, as presented.

Mr. Hatcher explained that revising the job description updates the duties performed by this position.

De Meo: Aye                      Goodlake: Aye                      Koehler: Aye  
Ludwig: Aye                      O'Donnell: Aye

**CARRIED UNANIMOUSLY**

Approval of Position Upgrade in the Facilities Department (A4)

On a motion by Ms. Ludwig, with a second by Mr. Goodlake, the Board approved the position upgrade in the facilities department, as presented.

Mr. Hatcher explained that the position is being reinstated to the original 8 hours that was cut to part time due to budget crisis. The part time hours are not sufficient as we have changed the duties. The PAC scheduling & billing and collecting of revenue are some of the additions to the position. The position is also being upgraded from a Typist Clerk 3 to a Financial Clerk providing more efficiency in the department.

De Meo: Aye                      Goodlake: Aye                      Koehler: Aye  
Ludwig: Aye                      O'Donnell: Aye

**CARRIED UNANIMOUSLY**

Approval of Creation of Plumber Position (A5)

On a motion by Ms. Ludwig, with a second by Ms. Koehler, the Board approved the Plumber position for the facilities department, as presented.

Mr. Hatcher explained that this is a necessary position to take care of our water and sewer systems. It's a needed position to address all issues on our aging campus.

The Board requested Mr. Hatcher to bring back an approximate cost of the equipment that will be needed for this position.

De Meo: Aye                      Goodlake: Aye                      Koehler: Aye  
Ludwig: Aye                      O'Donnell: Aye

**CARRIED UNANIMOUSLY**

Local Control and Accountability Plan (B6)

Dr. Iñiguez provided a PowerPoint presentation on the proposed LCAP for the 2016-2017 school year and informed everyone the entire LCAP document is on our webpage if anyone would like to review it. Dr. Iñiguez provided an update on our 3 goals and a recap why we need them, where we are, and what we need to continue doing.

New BP 6152.1-Placement in Mathematics Courses (B7) On a motion by Ms. Koehler, with a second by Ms. Ludwig, the Board approved the new board policy 6152.1-Placement in Mathematics Courses as outlined and presented.

Dr. Iñiguez explained this will assist us to better place our students in the appropriate classes and outline reassessing of students and proper steps for parents to challenge a placement.

De Meo: Aye                      Goodlake: Aye                      Koehler: Aye  
Ludwig: Aye                      O'Donnell: Aye  
**CARRIED UNANIMOUSLY**

Proposed District Budget-Fiscal Year 2016-2017 (C8)

Mr. Hatcher used a PowerPoint presentation on the proposed budget for the 2016-2017 Fiscal Year. Mr. Hatcher reviewed the state budget proposal and information received at the May Revision Meeting. He also reviewed the progress toward LCFE implementation, increased revenues with increased obligations, expenditure assumptions, budget assumptions, and declining enrollment. Mr. Hatcher also reported the changes in the Balance in Excess of Minimum Reserve Requirements-Ed Code 42127(a)(2)(B) where the state has taken away our ability to maintain our minimum reserve excess. By state law we have to have our reserve at 6%. This was an informational item and will be brought back for adoption by the Board on June 20, 2016.

Education Protection Account (EPA) Fiscal Year 2016-2017 (C9)

On a motion by Ms. Koehler, with a second by Ms. Ludwig, the Board approved the Education Protection Account (EPA) for the Fiscal Year 2016-2017, as presented.

Mr. Hatcher explained briefly that the EPA is needed to receive the state Proposition 30 revenue. This money cannot be used to pay administrator's salaries. The amount received is determined by the state. This money will go to pay teacher's salaries and benefits as outlined in Prop 30. This is an annual requirement.

De Meo: Aye                      Goodlake: Aye                      Koehler: Aye  
Ludwig: Aye                      O'Donnell: Aye  
**CARRIED UNANIMOUSLY**

CONSENT AGENDA (D10)

On motion by Mr. Goodlake, with a second by Ms. Ludwig, the Board approved the consent agenda with the removal of item D12, Field Trip Request for CADA, as they will not be attending this year.

De Meo: Absent                      Goodlake: Aye                      Koehler: Aye  
Ludwig: Aye                      O'Donnell: Aye  
**CARRIED UNANIMOUSLY**

Personnel Report (D11)

**Approved:** The Personnel Action Report as presented.

Field Trip Request (D12)

**Removed**

Approval of Instructional Minutes:  
2016-2017 (D13)

**Approved:** The Instructional Minutes for the 2016-2017 school year, as presented.

2016-2017 Single Plan for Student  
(School Site Plan) for FHS (D14)

**Approved:** The 2016-2017 School Site Plan for FHS, as presented.

#### ORGANIZATIONAL MATTERS

The Board inquired if our MCJROTC Military Instructor (MI) had been selected.

Instructor has been selected and the Board requested that they would like to meet him at the June 20<sup>th</sup> Board meeting.

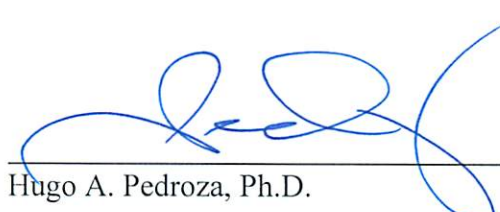
#### REVIEW OF GOVERNANCE TEAM'S PERFORMANCE


Mr. O'Donnell thanked the Board for following its norms for this meeting.

The next meeting of the Board of Trustees will be held Monday, June 20, 2016, at 6:30 p.m. in Room 201 at Fallbrook High School, 2400 S. Stage Coach Lane, Fallbrook, CA.

#### ADJOURNMENT

There being no further business to come before the Board, the regular meeting of June 6, 2016 was adjourned at 9:01 p.m. by Mr. O'Donnell.

  
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Hugo A. Pedroza, Ph.D.

  
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Mr. Richard Goodlake, Clerk of the Board