

FALLBROOK UNION HIGH SCHOOL DISTRICT

Board of Trustees Regular Meeting

January 9, 2012

The Board of Trustees of the Fallbrook Union High School District met in Regular Session on Monday, January 9, 2012 in Room 201 at Fallbrook High School, 2400 South Stage Coach Lane, Fallbrook, California.

**CALL TO ORDER** The Regular Meeting was called to order by Mrs. Koehler at 6:00 p.m.

**ADJOURN TO CLOSED SESSION** The Board adjourned to Closed Session at 5:30 p.m. in the Staff Workroom Conference Room at Fallbrook High School.

**CLOSED SESSION AGENDA**

- A. Employee Discipline/Dismissal/Release
- B. Student Expulsion # 06F-1112
- C. Student Expulsion #07F-1112

**CALL TO ORDER: OPEN SESSION** Regular Session was reconvened at 6:32 p.m. in Room 201 at Fallbrook High School.

**Flag Salute** Miss Sarah Bushnell, Student Member, led the Pledge of Allegiance.

**Roll Call**

<u>Trustees</u>	<u>Superintendent</u>
Frank Cerda – Present	Dale J. Mitchell, Ed.D. – Present
Sharon Koehler – Present	
Sherry Ludwig – Present	<u>MCB Camp Pendleton Liaison</u>
Bill O’Connor – Present	James H. O’Donnell – Present
Mike Schulte – Present	
	<u>Student Members</u>
	Caleb Ashbrook - Present
	Sarah Bushnell - Present

**RECOGNITIONS**

- A. Ms. Koehler was recognized for her service as 2011 Board President.
- B. The District’s fall sports student athletes were recognized.

**REPORT FROM CLOSED SESSION**

- A. Employee Discipline/Dismissal/Release: The Board unanimously approved a notice of unsatisfactory performance to be issued to a designated employee.
- B. Student Expulsion #06F-1112: Action to be taken later in agenda

- C. Stipulated Student Expulsion #07F-1112: Action to be taken later in agenda

## ADOPT AGENDA

On motion of Mr. Cerda, with second by, Ms. Ludwig, the Board approved the agenda for the January 9, 2012 Board Meeting.

**CARRIED UNANIMOUSLY**

## COMMUNICATION AND REPORTS

- A. Reports from Student Members: Miss Bushnell reported that Miss Lili Phillips was recognized as Oasis High's Student of the Month for January. The Oasis staff received training on AED devices. Mr. Caleb Ashbrook provided a recap on recent ASB events at Fallbrook High School. Semester tests are scheduled for the week of January 26<sup>th</sup> and a blood drive is scheduled for February 10<sup>th</sup>. Additionally, the ASB elections are coming up.
- B. Report from Mr. O'Donnell: No report.
- C. Reports from Board Members: Ms. Koehler reported that the Community Input meeting that took place earlier in the day was successful. The Board received good input from the attendees regarding challenges the District faces, and fine ideas regarding the disposition of the Gird Road property.
- D. Reports from Principals: Mr. King thanked the students, staff, and community for the generous donations the school received for the December Toy Drive. He also read a letter from Bo Donovan, airport manager of the Fallbrook Airpark, regarding the success of this year's Toys for Tots drive and thanking the FHS woodshop and cheer students for their help with the drive. At Ivy High School, there are 20 students ready to return to Fallbrook High School. The District English Learners Committee (DLAC) is hosting a Parent Night Summit on January 31<sup>st</sup> and has invited fellow parents from the elementary districts to hear about the programs offered by the District.
- E. Report from Superintendent/Staff: No report.

## ITEMS FROM THE FLOOR

Ms. Nancy Cullison, Fallbrook High School Teacher, spoke to the Board regarding ideas for the District to reduce/cut expenses including a retirement incentive program. A hand-out detailing these ideas was provided to the board members.

November 2011 Financial Report  
(A 1)

Dr. Dale Mitchell, presented the November 2011 Financial Report to the Board.

District Budget and "Trigger Language" Implications  
(A 2)

Dr. Mitchell provided a report on the anticipated impact to the District with regard to state mid-year education budget cuts. In adopting the budget in late June 2011, the State had approved

“trigger language” that would result in tiered budget cuts to state-funded programs based upon the amount of revenue short-fall. The anticipated impact to our District this year is a transportation funding reduction of about \$223,000 and an ADA/base revenue funding reduction of about \$43,830 for a total loss of general fund revenue of about \$266,830. This is in addition to the \$400,000 cash flow reduction earlier this month that happened because property tax revenue and state apportionment were less than budgeted. The Superintendent and Chief Business Officer will provide further guidance regarding fiscal options as they are evaluated within the context of the current year’s budget and the Governor’s 2012-2013 budget which was announced on January 10, 2012.

2012-2013 Enrollment Projections  
(A 3)

Dr. Mitchell provided a report on 2012-2013 enrollment projects for the District. District enrollment is projected to decline by 70 students from 2011/2012 to 2012/2013. The financial impact of declining enrollment during the 2012/2013 school year will not be felt until the following school year. However, the declining enrollment the District is experiencing this year is expected to result in a funding loss of \$1,064,500.00 for the 2012/2013 fiscal year. Actual staffing adjustments based upon the enrollment projections and 2012/2013 fiscal forecast remain to be determined.

Energy Conservation Progress Report (A 4)

Mr. Darin Vey, Energy Education Consultant, provided a progress report for the District’s Energy Conservation program to date. The goal of 20% energy and water savings has been achieved due to the team effort of district staff and site administrators. Savings reported are annual savings between September 2010 and November 2011 in comparison to the 2009-2010 base year. Ongoing projects to save energy and water will continue to improve savings moving forward.

Advancement Via Individual Determination (AVID) Program (B 5)

Ms. Connie Fellios, AVID Coordinator, provided a report on the Districts AVID program. The student board members were excused at the conclusion of this report.

Student Expulsion #06F-1112 (C 6)

On motion of Ms. Ludwig, with second by Mr. O’Connor, the Board approved the recommendation of the hearing panel regarding Student Expulsion #06F-1112.  
**CARRIED UNANIMOUSLY**

Student Expulsion # 07F-1112 (C 7)

On motion of Ms. Ludwig, with second by Mr. O'Connor, the Board approved the recommendation of the hearing panel regarding Student Expulsion #07F-1112.

**CARRIED UNANIMOUSLY**

Meeting Minutes (D 8)

On motion of Ms. Ludwig, with second by Mr. O'Connor, the Board approved the Minutes of the December 12, 2011 meeting, as presented.

**CARRIED UNANIMOUSLY**

Consent Agenda (E 9)

On motion of Mr. O'Connor, with second by Ms. Ludwig, the Board approved the Consent Agenda, with the removal of item 14 for discussion.

**CARRIED UNANIMOUSLY**

Course Goals and Objectives: P American Sign Language 2 ROP (ASL 2), P American Sign Language 3 (ASL 3), P American Sign Language 4 (ASL 4), P Transitional Algebra I, and P Transitional Algebra II (E 10)

**Approved:** Revisions to the Course Goals and Objectives: P American Sign Language 2 ROP (ASL 2), P American Sign Language 3 (ASL 3), P American Sign Language 4 (ASL 4), P Transitional Algebra I, and P Transitional Algebra II

Revised Administrative Regulations and Exhibits: Administrative Regulation and Exhibit 4040 – Employee Use of Technology and Administrative Regulation and Exhibit 6163.4 – Student Use of Technology (E 11)

**Approved:** The revised Administrative Regulations and Exhibits: Administrative Regulation and Exhibit 4040 – Employee Use of Technology and Administrative Regulation and Exhibit 6163.4 – Student Use of Technology

Revised Certificated Position Description – Athletic Director (E 12)

**Approved:** The proposed revision for certificated position description of Athletic Director

New, Revised, and Deleted Classified Position Descriptions (E 13)

**Approved:** The proposed changes to the classified position descriptions as presented

Master Contracts for Nonpublic School and Residential Treatment (E 14)

**Removed from consent agenda for separate comment and vote.**

Travel Request Associated with a Special Education Student Out-of-State Placement (E 15)

**Ratified:** The travel request for Mrs. Ann Amu to accompany a special education student, who will be placed in a non-public school in Utah

Field Trip: Sierra Winter Classic Cattle Show, Travel Conference Request: American Football Coaches Association National Convention (E 16)

**Approved:** The field trip request for Fallbrook High agriculture students to participate in the Sierra Winter Classic Cattle Show in Porterville, California on January 13 – 15, 2012.

**Ratified:** The travel conference request for Mr. Joe Silvey to attend the American Football Coaches Association National

Convention in San Antonio, Texas on January 8-11, 2012.

Gifts and Donations (E 17)

**Approved:** The gifts and donations, as presented

Personnel Action (E 18)

**Approved:** The Personnel Action Report, as presented

November 2011 Financial Transactions (E 19)

**Reviewed:** The November 2011 Financial Transactions: purchase orders, warrant report, and credit card transactions

Master Contracts for Nonpublic School and Residential Treatment (E 14)

On motion by Mr. O'Connor, with second by Ms. Ludwig, the board approved Item #14 of the Consent Agenda, the Master Contracts for Nonpublic School and Residential Treatment, as presented. Mr. O'Connor noted the tremendous costs the District has with regard to these types of contracts.

**CARRIED UNANIMOUSLY**

INFORMAL REVIEW OF GOVERNANCE TEAM'S PERFORMANCE

Ms. Ludwig said she was proud of the fall athletic students who were honored this evening. She also thanked the Superintendent and staff for setting up the special Community Engagement meeting that was held earlier in the day.

ORGANIZATIONAL MATTERS

There were none.


NEXT MEETING

The next Regular Meeting of the Board of Trustees will be held Monday, January 23, 2012, at 6:30 p.m. in Room 201 at Fallbrook High School, 2400 S. Stage Coach Lane, Fallbrook, CA. The Board's annual organizational meeting will also take place at this time and location.

ADJOURNMENT

There being no further business to come before the Board, the Regular Meeting of January 9, 2012 was adjourned at 8:40 p.m. by Mrs. Koehler.

  
Dale J. Mitchell, Ed.D., Board Secretary

  
Sherry Z. Ludwig, Clerk of the Board